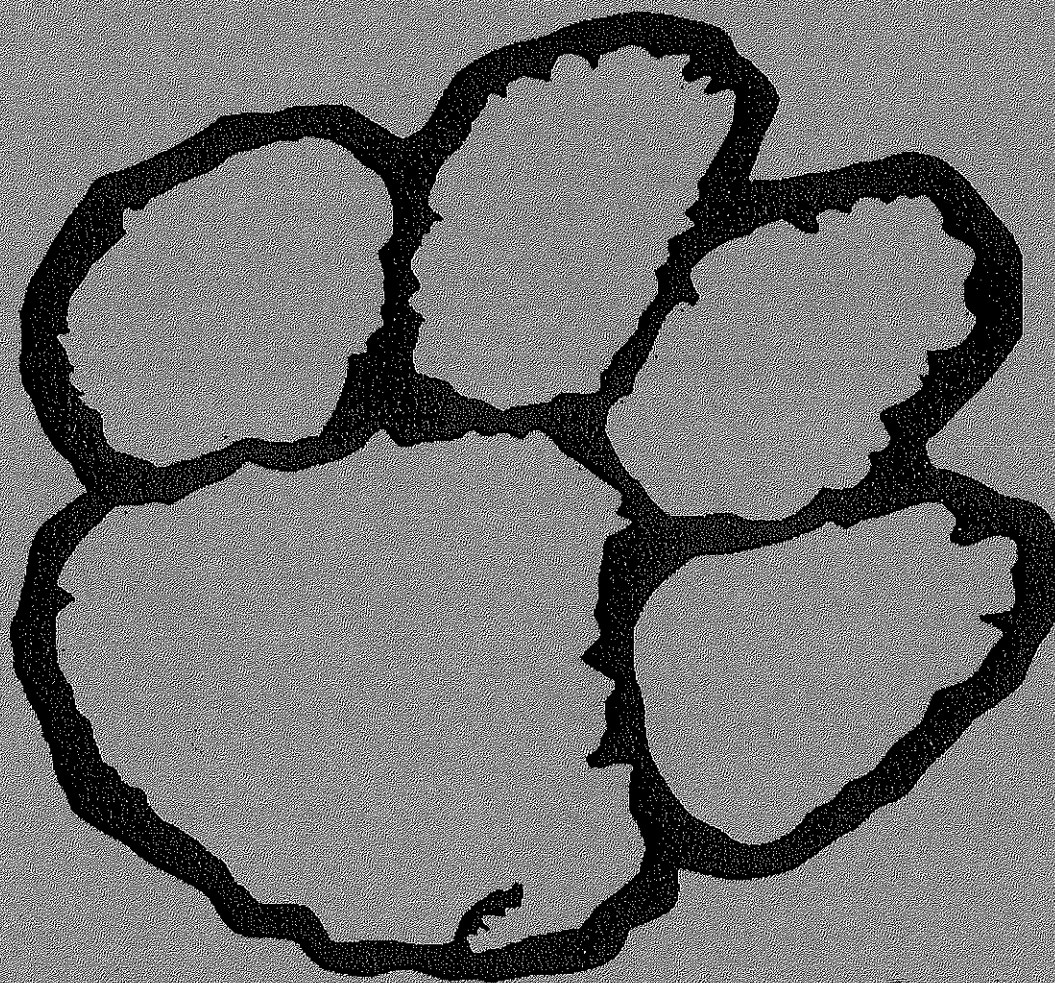


**TIPTON
ELEMENTARY
SCHOOL**



STUDENT HANDBOOK

2019-2020

English

TIPTON ELEMENTARY SCHOOL HANDBOOK

INTRODUCTION

The following handbook is intended as a guideline for parents and students to become familiar with the procedures and rules of Tipton Elementary School. Please read the handbook to become knowledgeable and comfortable with the regulations and expectancies of the Tipton Elementary School District.

TIPTON ELEMENTARY SCHOOL DISTRICT

BOARD OF EDUCATION TRUSTEES

Mr. Greg Rice, President

Mrs. Iva Sousa, Clerk

Mr. John Cardoza, Member

Mr. Fernando Cunha, Member

Mrs. Shelley Heeger, Member

DISTRICT ADMINISTRATORS

Mrs. Stacey Bettencourt, Superintendent

Dr. Cherie Solian, Principal

Affirmative Action Officer, Title IX and Section 504 Coordinator

**Tipton Elementary School District Office
P.O. Box 787 (370 North Evans) Tipton, CA 93272
(559) 752-4213**

Handbook Revised on 7/1/19

TIPTON ELEMENTARY SCHOOL STAFF

2019-2020

ADMINISTRATIVE:

Stacey Bettencourt
Cherie Solian Ed.D

Superintendent
Principal

INSTRUCTIONAL:

Christina Diaz
Julie Lowry
Lori Smith
Stacy Richmond
Jacob Munoz
Laura Moreno
Ruth Medina
Danielle Bickers
Jennifer Hatfield
Diana Avila
Tiffani Benedetti
Bernadette Liua
Linda McReynolds
Tamara Morton
Luz Valencia
Debbie Gilbert
Gina Manfredi-Magana
Leecia Rocha
Laura Landeros
Tamara Lampe
Jason Marroquin
Tim Starling
Michelle Nuckols
Georgina Burrell
Michael Pharis
Jessica Hurtado
Desiree Heinks

TK/Kindergarten, Room 101
Kindergarten, Room 102
Kindergarten, Room 104
Grade 1, Room 108
Grade 1, Room 107
Grade 1, Room 110
Grade 2, Room 202
Grade 2, Room 203
Grade 2/3, Room 204
Grade 3, Room 302
Grade 3, Room 303
Grade 4, Room 403
Grade 4, Room 404
Grade 4/5, Room 401
Grade 5, Room 501
Grade 5, Room 502
Grade 6, Room 503
Grade 6, Room 604
Grade 6, Room 608
Grade 7, Room 504
Grade 7, Room 602
Grade 7, Room 603
Grade 8, Room 607
Grade 8, Room 601
Grade 8, Room 606
STEM TEACHER, Room 402
Resource Teacher

CLASSIFIED STAFF OFFICE:

Maryann Henry
Annette Miller
Gloria Burris
Yvonne Mendoza

Business Manager
District Secretary
Attendance/Health Clerk
Confidential Administrative Assistant

LIBRARY TECHNICIAN AIDE:

Megan Rice

TECHNOLOGY:

Kevin Brown

CAFETERIA:

Connie Sanchez
 Lidia Rocha
 Sandra Cunha
 Mary Martinez
 Minerva Mendoza

Food Service Manager
 Cook Helper
 Cook Helper
 Cook Helper
 Cook Helper

MAINTENANCE/OPERATIONS/TRANSPORTATION:

Fausto Martin
 Raul Bravo
 Hector Cardenas
 Bradly England
 Kristina Walters
 Santiago Moreno

MOT Director
 Transportation/Bus Driver
 Custodian/Bus Driver
 Custodian/Bus Driver
 Custodian/Bus Driver
 Custodian/General Maintenance

INSTRUCTIONAL AIDES and TUTORS:

Kathy Aguiar
 Silvia Domínguez
 Sue Jones
 Diane Pelaiz
 Debbie Santos
 Jenny Sanchez

Kathy Haller
 Anabela Lourenco
 Ophelia Solís- Material Aide
 Gloria Alvarez
 Leonora Acosta

COUNTY SUPPORT STAFF:

Rachel Mendes

 Marisa Wright
 Sylvia Rodriggez
 Noelia Hernandez
 Josefa Martin, Supervisor
 Christina Rodriguez
 Krystal Yang

County RSP
 RSP Aide
 County Speech and Language
 County Psychologist
 Community Outreach
 County Pre-school, Room 103
 School Nurse
 LVN

EARLY STEPS TO SUCCESS

Virginia Almeida

COMMUNITY AMBASSADOR

Viviana Ramirez

Special Friends Aide

Jessica Aguirre

AFTER SCHOOL STAFF

Jenny Mendoza
 Sherry Chao
 Zachary Rogers
 Maria Navaro
 Lizbeth Gomez
 Stephanie Solis

ASES Coordinator
 Instructional Aide
 Instructional Aide
 Instructional Aide
 Instructional Aide
 Instructional Aide

SCHOOL PROCEDURES AND RULES

Absences:

The only legal excuses for absence/tardy from school are illness, doctor/dental appointments, and death in the immediate family, or a personal absence (see below). When a student is absent the easiest method to clear an absence is to phone the office (752-1230) to verify the reason. *This call should be made on the day of absence.* Should verification by phone not occur, please send a note explaining the absence with the child on his/her first day of return to class. *Tardy students must bring in a note explaining their lateness or be accompanied by a parent who will explain the tardy.* *A student is considered truant after 30 minutes after school begins.*

Personal Absence:

The State of California will no longer allow student absences for personal reasons. Parents who determine their student(s) must be absent for any compelling reason should contact the school at least one week in advance so that Independent Study work can be assigned to help the student keep up in coursework. **A minimum of 5 days is needed for Independent Study enrollment.**

Check-out Procedure:

During the school day, students are not to leave campus without checking-out through the office. A parent must sign their student out through the office.

Office Use:

The office is a place of business and should be regarded as such by students. Legitimate reasons for coming to the office include:

- Being sent in by a teacher or other staff
- Being called to the office
- Conference with office staff
- Emergency phone calls (Must have a pass)
- To take prescribed medication
- Illness

When waiting in the office, the student must remain quiet and orderly or he/she will lose office privileges.

Out of Class:

Any student out of class during instructional time should have a pass either from teacher or office.

Phone Use:

The phone is to be used by school employees. The office or classroom phones are not to be used by students for personal use. Personal calls may include but are not limited to transportation

problems, and forgotten homework. Emergency phone calls do require a note from a teacher if the student goes to the office to phone.

Cell Phones: Students may not carry or use cell phones during the school day. Students may bring their cell phones to the front office and turn them in. Phones must be turned off. Each student may place their phone in an envelope which will be kept in the front office until the end of the day. It is the students responsibly to pick up their own cell phone. Students who do not follow the rules will lose the privilege of bringing a phone to school. 1st offense: phone will remain with the principal until the end of the day. 2nd offense: parents will be required to pick up the cell phone and the student may not bring it back to school for the remainder of the semester. 3rd offense: the student may not bring a cell phone to school for the remainder of the current school year. There is no need for a student to use a cell phone during the school day. Parents may contact the school if they need to reach their child for any reason.

Medication:

Any medication a student has to take must be kept in the office. By law, no student may take any medicine except a prescription in its original container. Even aspirin must have a doctor's note before we may allow a student to take it. A parent may come to school and give his/her child an over-the-counter medication.

Accidents:

Any student, who is injured on the way to school, while at school, or on the way home from school must report the accident to the school office the day of the injury.

Bus Rules:

Bus students are expected to understand that bus riding is a privilege, not a right. Proper behavior is expected from all students when they are on the bus and when they are waiting for the bus at school and at the neighborhood stops. Students who don't follow rules will be issued citations by the bus drivers or office personnel and may lose their transportation privilege.

At the conclusion of the school day, all bus riding students must report immediately to the bus loading area. Students who waste time and miss the bus will phone home for transportation.

Walking Students:

Walking students are not allowed on campus before 8:00 A.M. Supervision is not provided before this time. This arrival time also applies to students dropped off by parents and those who ride bikes to school.

Bicycle Rules:

Students, who ride their bicycles, are expected to follow these rules:

1. Bicycles are not to be ridden on campus.
2. All bicycles must be put in the bike racks and locked.
(Students must provide their own locks.)
3. Department of Motor Vehicles laws must be obeyed.
4. The district is not responsible for damages/theft.

Lunch/Breakfast Procedure:

The Tipton School Board of Education has established a policy regarding the breakfast and lunch program. The district continues to participate in the USDA Provision II program whereby all students will be provided meals free of charge.

Any student that chooses to bring a sack lunch to school has the option to purchase milk, if he/she chooses too. Milk is only provided free with a school meal. Students may bring juice with their sack lunch but soft drinks and candy are not permitted. Additionally, sodas may not be brought to school to add to the school lunch program meal.

- Milk prices for students and adults is \$0.25
- Adult Meals may be purchased in the office for the following prices:
Breakfast...\$2.30 Lunch...\$3.85

Cafeteria Rules:

Students who eat in the cafeteria will enter in single file with teacher directions. After entering, students are to sit as directed by the adult on duty. Students will be excused by an adult. Students are required to show appropriate behavior while in line and while in the cafeteria. No yelling or throwing food will be allowed in the cafeteria. Students displaying improper behavior may lose the opportunity to be in the cafeteria during the lunch period.

Flag Salute:

State law requires that the American Flag Salute or a patriotic exercise be held in every classroom each morning.

Saturday School:

Students in grades 4-8 who have excessive absences or tardies, homework issues, classroom assignments and/or discipline issues will be required to attend Saturday School in order to make up missing days and/or work. Saturday School takes place once or twice a month depending on need. Saturday School is in session from 8:15 AM to 11:45 AM. Parents are responsible for providing transportation to and from Saturday School.

Candy and Gum:

Candy, gum and seeds are not allowed on campus. Students with candy, gum, or seeds will have those items confiscated. Students who abuse this rule will lose extracurricular activities, sporting events, or other special school events. First offence will result in detention. Second offence will also be assigned to Saturday School. Students that defy the rule habitually will be suspended at the third offense.

Closed Campus:

Tipton School is a closed campus. This means that once a student arrives at school, he/she is not allowed to leave the campus. A student can only leave campus when accompanied by his/her parent(s) or guardian. Also, students who have a signed permission slip on file, to allow them to go home for lunch, will be allowed to go off campus. Students going home for lunch must be under the direct supervision of their parents. It is the student's responsibility to sign in and out before leaving campus. Students must return to campus in time for class or his privileges will be revoked.

Report Cards:

Report cards are given out during parent conferences during the first quarter. All other report cards are sent home with students or mailed. Students with outstanding debts owed the school will have report cards held. Parents will be given prior notice of any outstanding debt.

Progress Reports:

At approximately the middle of each quarter, progress reports will be mailed to parents if their child is having academic problems. Parents should contact the teacher(s) sending the report to discuss the problem and what steps need to be taken for improvement.

Parent Conference:

PARENTS ARE INVITED AND ENCOURAGED TO CONFERENCE WITH THEIR CHILD'S TEACHER(S) ANY TIME DURING THE SCHOOL YEAR. If a parent has a question, concern, or just wants to check on the progress of their student, a phone call should be made to the office to schedule an appointment with your child's teacher.

Formal parent conferences are scheduled two times a year. Information regarding dates and times for conference is sent home with students prior to conferencing.

Graduation Requirements

The Tipton Elementary School Board has established requirements for earning a diploma and participating in the graduation ceremony from the eighth grade at Tipton Elementary School. **Students who do not earn the privilege of graduation may attend the ceremony with appropriate adult supervision, but may not attend the dance held on the last day of school.**

Diplomas will not be granted to Eighth Grade students who have not met the graduation requirements:

- ✓ Pass the United States/State/Local Government test
- ✓ Earned a cumulative Grade Point Average of 2.0 or higher
- ✓ Pay any and all outstanding debts owed to Tipton Elementary School District

Participation in graduation Ceremony will be denied to any student who:

- Did not earn a Diploma
- Has attended less than 85% of the school attendance year
- Has been late to school and/or classes for more than 20% of the school days
- Has not cleared all detention time
- Has been suspended more than one time during the current school year
- Has had frequent and/or numerous discipline problems for violating school rules

Visiting the School:

All parents are encouraged to visit the school. All visitors must check into the office before visitation and obtain a "Visitors Pass". If parents wish to visit a classroom, arrangements for the visit should be made ahead of time, so the classroom educational progress is not interrupted.

Volunteering for Field Trips:

Volunteers are required to complete the District's Volunteer Application form, and the completed form must be on file in the principal's office prior to commencement of service. Those who wish to volunteer for the 8th grade trip must have all documents submitted by February 15th of each year. Please refer to the Parent Volunteer Rubric for more information.

Dress Code:

The Tipton School Board of Education has established a dress code for all students. A copy of Acceptable and non-acceptable attire is on page 19 of this handbook.

- 1st violation-after school and/or game detention
- 2nd violation- after school detention and Saturday School
- 3rd violation-Students will be suspended for defying school rules.

Students will also lose the right to attend special school activities (including sports and trips) for each violation.

School Ground Rules:

All students must stay in campus areas that are supervised and follow supervisors' directions. Hallways and building areas are off limits during breaks. Bathrooms are to be used for intended purposes only---no loitering. Inappropriate actions will be referred to the office.

Playground Rules

- All equipment is used for its original intention
- Walk on concrete, run on grass.
- Do not play in hallways, walkways, restrooms.
- No climbing or standing on fences.
- Freeze when the whistle blows, walk to line up.
- Big Red/Monkey Bars: Walking only, on bottom down slides. Climb up and down ladders facing in. Cross overhead bars with hands.
- Caterpillar: Climbing in one direction, always face in towards ladder.
- Slide: No climbing up slide.
- Monkey Bars: Going one direction only.
- Swings: Single person on swing, on bottom. Waiting students count from the blue pole line. No pushing of students on swings or standing in general area.
- Tetherball: Hit with hands, poles are not to be climbed

Assemblies:

At various times throughout the year assemblies will be offered. Assemblies will be held for recognition of perfect attendance, Quarter grade honors, for the Student of the Month, Character Counts, and special programs. Proper behavior is expected at all assemblies. Attendance at school assemblies, as well as other school activities, is a privilege. The opportunity to attend is a reward to students who have exhibited proper behavior at school. Students owing detention will be ineligible to attend assemblies.

Awards Assembly:

An Awards Assembly is held at the end of each school year to honor academic and athletic achievement. For example, students maintaining a cumulative 3.26 to 4.0 Grade Point Average (GPA) for a year are recognized as Honor Roll Students.

Perfect Attendance for the School Year:

To be eligible for Perfect Attendance Honors a student must be enrolled the first day of school and finish the school year present every day until the cutoff date at the end of the year. **A student may not have 3 or more unexcused tardies and must have maintained a minimum school day for every day of the school year.** A major discipline violation or persistent discipline or behavior concerns will not allow the student to be part of the Perfect Attendance field trip.

Personal Equipment:

Cameras, Cell/Camera/Video Phones, Radios, CD players, iPODS, MP3 players, Music CDs, video games, etc. are not allowed at school. These items will be removed from the student and it will be the parent's responsibility to retrieve the item from the office. If personal property is brought to school, it is not the school's responsibility for replacement should it be lost, damaged or stolen. Baseball bats (wood or metal) and balls are not to be brought to school.

Parties:

Three parties are permitted for each school year. Room mothers will plan parties for Winter Break, Valentine's Day and Spring Break. They are held the last 30 minutes of the day.

Homework Policy:

The teachers of Tipton are sincerely dedicated to giving our students the best education possible. This can only occur through a joint effort between the school and home.

Homework given at Tipton usually falls within one of the following categories:

1. Work not finished in class....This is the most common homework assignment. A teacher has a wide range of ability levels in a classroom, so some students finish the assigned work in class while others will need to spend some extra time at home.
2. Long Term Assignments....A teacher might assign a project which is due at a later date such as Science Projects, Mission Models or Country Reports. The student is expected to do a little bit of work each night.
3. Supplementary Classroom Work....This extra work is given to supplement or reinforce what the student has learned during the daily lesson.
4. Extra Credit Work.....When a student wants to improve his/her grade, he/she may have the option of doing extra credit work. This is not a mandatory assignment. This is highly recommended for any student getting a grade below satisfactory. Extra Credit Work can only raise a student's grade by one letter grade (example C to a C+).

The amount of homework again depends on class work, ability level, desire to improve and other factors. One important thing to remember is, if your child is receiving any grade below "C" or "satisfactory", he/she definitely should be doing homework. Do not let your child convince you he/she is failing and there is nothing that may be done at home to solve the problem. If you have any doubts, contact the school and ask to speak with the teacher. It is important that study patterns

be developed early in the school year before students fall behind the rest of the class (refer to page 19 item "Q" Homework discipline procedure).

Homework requests:

If your child is absent from school for two or more days, you may call the school to request homework. Requests made prior to 10:00 A.M. will allow the teachers the necessary time to send work to the office by the conclusion of the school day. If your child is absent one day only, he/she will be given his/her missing work on the following day.

Computers and Internet Usage:

The School Board has established a Board Policy regarding the use of computers and Internet for all staff and students. Copies of the district policy will be given to every parent and student in the first week of school. Before any student is allowed Internet access, he/she and parents or guardians will have to sign a certification document stating they have received and understood the policy of the Tipton Elementary School District. This signed document will be kept on file at the school. No students will be allowed to access the Internet with school computers unless the document is returned to school signed.

No Child Left Behind Act of 2001:

Every district that receives Title I funds must ensure that all teachers teaching in "Core Academic Subjects" are highly qualified. In accordance with NCLB, parents or guardians have the right to request information regarding the professional qualifications of their child's teacher including:

- Whether the teacher has met state credential or license criteria for grade level and subject matter taught
- Whether the teacher is teaching under emergency or other provisional status
- The baccalaureate degree major of the teacher and any other graduate certification or degree held
- Whether the child is provided services by paraprofessional, and, if so, their qualifications

Parents must also be notified if their child is taught by a teacher who is not "highly qualified" for four consecutive weeks.

FOGGY DAY PLAN

The foggy day plan for the 2019-2020 year is as follows:

Parents should listen for Foggy Day Broadcasts on radio stations **KJUG 106.7**, TV stations **Channel 18, and Channel 30** will broadcast a message on television or a convenient app is available for your phone, Valley PBS. The first call informing parents and staff of a Foggy Day for Tipton "School will say, "Tipton ElementaryPlan"

PLAN A

- School classes will begin at 11:00 a.m.
- Country busses will run 3 ½ hours late.
- A town bus (west of freeway) will pick up students from 10:30 - 10:45 a.m.

If dense fog continues, a second message will appear after 10:30 a.m.

PLAN B

SCHOOL IS CANCELED causes could be due to fog, snow, power or water outage, etc.

PLAN S

Due to a safety concern on the Tipton School site school will start at 11:00 a.m.

SCHOOL BEGINS AT 11:00 AM and classes end at:

2:30 (Kindergarten)

3:20 (1-3 grades)

3:30 (4-8 grades)

SCHOOL PROGRAMS

Athletic Program:

Tipton's sports program is open for eligible 6th, 7th and 8th grade students. Any student meeting the "Activities Code" requirements is encouraged to try out for the team sports program. The sport activities offered include: volleyball, football, basketball, soccer, baseball and softball. It will be the coaches' decision to make final rosters of players that will participate on the team. Unfortunately, there are often not enough positions available for all students that try-out. If a student is cut, he/she is encouraged to try-out for the next sports season. It is important for students to understand the responsibility of their participation on Tipton's teams. Attendance at practices is mandatory to be eligible to play in during games or tournaments. Any player that misses two or more practices in a week, whether excused or unexcused, forfeits the privilege of playing that week.

Players that have lost the privilege to go to an away game must remain in school. If an ineligible player's parent checks his/her child out of school and then takes them to the away game, he/she will jeopardize the student's position on a team.

Track:

Participation is open to students in grades 4, 5, 6, 7, and 8. Students in 4th grade must meet an age requirement.

Visiting for games:

Parents are encouraged to visit and watch their child play in team sports. All visitors must have a visitor pass. Visitor Pass can be requested through the District Office. Preschool children are welcome to come with parent supervision.

Siblings, of Tipton students may not come to games unless they are over the age of 18 or have graduated from high school. All other school age people, such as friends or relatives of Tipton players may not attend any sports events.

Extracurricular Activities:

Extracurricular examples include: athletics, assemblies, dances, student council, academic competitions, graduation ceremony, or any other school-related function which is not directly related to a course requirement. These activities are a privilege, not a right. Students are prohibited from participating in any afterschool activity on the day of an absence or a day if they owe detention.

Activities Code:

Students may be removed from extracurricular activities, such as athletics, assemblies, dances, field trips, academic competitions, graduation ceremony, or any other school-related function which is not directly related to a course requirement. If he/she fails to comply with any one of the following will result in this removal and loss of activity:

1. Grade Point Average (GPA) under 2.0
2. Attending school less than 85% of the time
3. Late arrival to school (excused or not) and/or late to class after recess breaks exceeding 15% of the time
4. Accumulated detention time or discipline referrals (including gum, candy, or dress code violations)
5. Failure to pay outstanding school debts

BLOCK T

Students can earn a "Block T" by participating in three Varsity level sports teams by 8th grade.

Dances:

Evening dances are offered to 6th, 7th, and 8th grade students. Students must return signed permission slips prior to the dance. The permission slips will have the due date and time for returning it. Only students absent on the due date for permission slips will be allowed to turn in late, signed slips. Parental transportation must be provided for each student at the conclusion of the dance. Students left without transportation after a dance may lose their future dance privileges. Please keep in mind the following:

- *Students must have all detention cleared to attend a dance.
- *Students absent on the day of a dance may not attend.
- *Outstanding debts prohibit attendance.
- *A GPA of 2.0
- *School Dress Code enforced at all activities.

Liability of Parents or Guardians-Minor's Willful Misconduct, Damage:

The parents or guardians of any minor whose willful misconduct results in injury or death to any pupil or any person employed by a school district or who willfully cuts, defaces or injures in any way any property, real or personal of any school employee, shall be liable for all damages caused by the minor. The liability of the parent or guardian shall not exceed \$16,765. The parent or

guardian shall also be liable for the amount of any reward not exceeding \$16,765. The minors' parent or guardian is also liable for any/all property loaned by a public school and not returned on demand of the district.

Failure of a minor pupil to return property, or to properly pay for damages after being given due process, may result in grades, diploma, and/or transcripts being held until the property is paid for. Voluntary work shall be provided in lieu of paying for lost or damaged property should the parent or guardians be unable to pay.

Library:

The school library is available to all students. Teachers may send no more than five students at a time to the library during library hours. All classrooms will be able to visit the library once a week. All materials checked out are the responsibility of the student. If materials are lost or damaged, the student is responsible for reimbursement. Student with outstanding library debts or overdue books will not be able to check out new books until the book is returned or paid for.

Physical Education:

All students are expected to participate in P.E. activities. If a parent feels that a child is too ill to participate in P.E., a note signed by the parent will excuse the student from P.E. for a maximum of three (3) days out of P.E. If an illness or injury necessitates more than three (3) days out of P.E., a doctor's note is mandatory.

Independent Study Program:

A student may be assigned to a program of Independent Study when it appears to be the best interest of the student. Such an assignment requires a signed contract between the school, parents, and pupils. An Independent Study assignment shall be based on the individual needs of the student. Such a program may be utilized as an alternative to suspension, home teaching, or an extended family vacation. **Parents requesting the independent study must contact the school at least one week prior to the vacation.** To fulfill the Independent Study contract, all coursework must be completed and turned in to the office upon return. A minimum of five (5) days is required to be enrolled in the program. Tipton School Board has the right to deny Independent Study to any student.

School Government:

Elections for Student Body Offices are held in the spring, prior to each new school year. Classroom representatives are selected from each 5th-8th grade homeroom for each semester.

DISCIPLINE POLICY

Students who violate school rules and policies are subject to the discipline guidelines listed below. Every incident shall be judged on its own merit. The seriousness of the offense, the conditions under which it occurred and the student's past school discipline record are factors to be considered. School site administrators reserve the right to administratively decide what course of action will be taken.

All public schools in the State of California are required to have their own discipline policies as stated by Education Code Section 3529.5. The following is a brief summary of the discipline policies for Tipton Elementary School.

Detention:

State Law (California Administration Code Title 5 Section 353) gives school personnel the right to detain a student after school for a maximum of one (1) hour per day. Tipton School will hold its school wide detention every Monday for a ½ hour after school. Any student who fails to follow rules may expect to be placed on detention. The student's time during detention is spent doing school work or other worthwhile work around the school campus. Time for detention is served either in the office or in a classroom. Any student who owes detention time may not attend or participate in school assemblies, sports, or other functions.

Students will be given at least one day's notice of the detention so parents can be informed to arrange transportation should the student needed.

Education Code 44807.5 states that a teacher may restrict for disciplinary purposes, the time a pupil under his/her supervision is allowed for recess. Students will be given an opportunity to use the restrooms. This law will be observed at Tipton School.

Tardy Policy:

School begins at 8:25 each morning. The warning bell rings at 8:20. Students are expected to be on time. It is a violation of school rules and state rules (Education Code 48900) if a child is tardy without a note or phone call verifying a valid excuse. All tardy students' need to be signed-in at the office by a parent. Tardies are excused only for the same reasons as legal absences (illness of student, doctor or dentist appointment). After three (3) unexcused tardies, students will be required to serve an afterschool detention (30 minutes) for each additional unexcused tardy. Parents must provide transportation for students that do not walk to school. If a child continues to be tardy without a valid excuse, the School Attendance Review Board (S.A.R.B.) will be notified and Saturday School will be assigned. A student is considered truant 30 minutes after school begins.

Truancy:

Education Code, Section 48260, states that any pupil who is absent from school without a valid excuse for more than three days or tardy in excess of thirty minutes more than three days in one school year is a truant and shall be reported to the attendance supervisor of the school district.

If a student does not attend school for one full day and the absence is due to truancy he/she may be assigned Saturday School. Saturday School can be assigned to students with excessive detentions or trancies from school. If the problem continues, the student will be referred to the School Attendance Review Board (S.A.R.B.) SCHOOL ATTENDANCE IS MANDATORY. IT IS THE PARENT'S RESPONSIBILITY TO INSURE THE STUDENT ATTENDS SCHOOL REGULARLY.

Tipton Student Attendance Review Board (S.A.R.B.):

California Law states that students between ages 6 and 18 must attend school regularly and arrive on time. During the school year, when your child has been absent and/or tardy more than 10% of

the school time you will receive a SARB letter. Upon receiving a 3rd letter you will be required to attend a SARB hearing with your child.

Suspension/Expulsion:

Teachers may suspend a student from class for the remainder of that day and the following day. Teachers may also require the student to make up any work missed during the suspension. Administration may suspend a student a maximum of five days for any one incident. Education Code 48900 states that a pupil may be suspended for any of the following:

- a. Caused, attempted to cause, or threatened to cause physical injury to another person.
- b. Possessed, sold, or otherwise furnished any firearm, knife or explosive, or other dangerous object, unless in the case of possession of any such object, the pupil had obtained written permission to possess the object from a certificated school employee which is concurred in by the principal or the designee.
- c. Unlawfully possessed, used, sold, or otherwise furnished or been under the influence of any controlled substance, as defined in Section 11007 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- d. Unlawfully offered, arranged, or negotiated to sell any controlled substance, as defined in Section 11007 of the Health and Safety Code, an alcoholic beverage, or intoxicant of any kind and then either sold, delivered, or otherwise furnished to any person another liquid substance or material as a controlled substance, alcoholic beverages, or other intoxicant.
- e. Committed or attempted to commit robbery or extortion.
- f. Caused or attempted to cause damage to school property or private property.
- g. Stolen or attempted to steal school property or private property.
- h. Possessed or used tobacco or nicotine products.
- i. Committed an obscene act or engaged in profanity or vulgarity.
- j. Had unlawful possession of, offered, arranged, or negotiated to sell any drug paraphernalia as defined in Section 1134 of the Health and Safety Codes.
- k. Disrupted school activities or willfully defied the valid authority of supervisors, teachers, administrators, school officials or other school personnel engaged in the performance of their duties.
- l. Knowingly received stolen school property or private property.
- m. Possessed an imitation firearm.
- n. Committed or attempted to commit a sexual assault or committed a sexual battery.
- o. Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing that pupil from being a witness or retaliating against that pupil for being a witness, or both.
- p. Sold prescription drugs.
- q. Committed hazing.

Pupils can be expelled only for those reasons for which they can also be suspended. State law requires that the Superintendent or Principal shall recommend expulsion (except under unusual circumstances) for the following:

1. Causing serious physical injury to another person, except in self-defense.
2. Possession of any firearm, knife, explosive or other dangerous object of no reasonable use to the pupil at the school grounds.
3. Unlawful sale of any controlled substance, as defined in Section 11007 of the Health and Safety Code.
4. Robbery or extortion
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee.

The following is a list of the "most serious" offenses. A mandatory recommendation and mandatory expulsion by the Board are required by Ed. Code 48915(c).

1. Possessing, selling, or otherwise furnishing a firearm.
 2. Brandishing a knife at another person.
 3. Unlawfully selling a controlled substance.
 4. Committing or attempting to commit a sexual assault as defined in subdivision (n) of Section 48900 or committing a sexual battery as defined in subdivision (n) of Section 48900.
 5. Possession of an explosive.
- State law provides for due process and right to appeal any order of expulsion.

No pupil shall be suspended or expelled for any of the acts enumerated unless the act is related to school activity or school attendance.

Makeup of Work Missed During Suspension:

Any student suspended has the opportunity to make up any coursework or tests upon his/her return to school. This work must be completed within the same number of days suspended. It is the student's responsibility to inquire about missed work.

BULLYING PREVENTION POLICY

Tipton Elementary School District believes that all students have a right to a safe and healthy school environment. The district, schools, and community have an obligation to promote mutual respect, tolerance, and acceptance.

Tipton Elementary School District will not tolerate harassment of students or staff, such as bullying, including cyber bullying, intimidation, hazing or initiation activity, ridicule, extortion, or any other verbal, written, or physical conduct that causes or threatens to cause bodily harm or emotional suffering, in accordance with the bullying board policy section.

Tipton Elementary School District expects students and/or staff to immediately report incidents of bullying to the principal or designee. This policy applies to students on school grounds, while traveling to and from school or a school-sponsored activity, during the lunch period, whether on or off campus, and during a school-sponsored activity.

The Student Code of Conduct includes, but is not limited to: Any student who engages in bullying may be subject to disciplinary action up to and including expulsion. Students are expected to immediately report incidents of bullying to the principal or designee. Students can rely on staff to promptly investigate each complaint of bullying in a thorough and confidential manner. If the

complainant student or the parent of the student feels that appropriate resolution of the investigation or complaint has not been reached, the student or the parent of the student should contact the principal. The school system prohibits retaliatory behavior against any complainant or any participant in the complaint process.

Disciplinary Guidelines for Specific Offenses

Note any offense listed in this section of the student handbook that states "school site discipline" refers to the different options school administrators can impose such as: in school suspension, detention before, recess, lunch and after school, community service and/or Saturday School.

- A. Alcohol
 - 1. Any Offense
 - a. Suspension and parent conference
 - b. Probable recommendation for expulsion or exclusion
- B. Arson, Vandalism/Defacing or use of explosives. In all cases, the student for damages or losses that occur will make payment, and all arson cases will be reported to the Fire Department and Police.
 - 1. First Offense
 - a. School site discipline
 - b. Suspension and parent conference
 - c. Referral to law enforcement
 - d. Severe violations will result in recommendation for expulsion and arrest.
- C. Battery
 - 1. Any Offense
 - a. Suspension and parent conference
 - b. Notify the police of the incident, possible arrest
 - c. Additional possibilities as the administrator deems necessary
- D. Assault and/or Battery on Teachers or other School Personnel
 - 1. Any Offense
 - a. Suspension and police arrest
 - b. Recommendation for expulsion
- E. Classroom Referrals and Defiance of Authority
 - 1. Any Offense
 - a. School site discipline
 - b. Possible suspension
 - c. Possible expulsion or placement in alternate program
- F. Drugs and/or Narcotics
 - 1. Any Offense
 - a. Suspension and recommendation for expulsion
 - b. Report to law enforcement, possible arrest
- G. Extortion (Force or Fear)

1. First Offense
 - a. Suspension
 - b. Referral to police
 - c. Recommendation for expulsion or exclusion
- H. Forgery
 1. Any Offense
 - a. Parent Conference
 - b. School site discipline
 - c. Possible suspension
- I. Hazing/Student Harassment
 1. Any Offense
 - a. School site discipline
 - b. Suspension
 - c. More serious offenses may lead to a recommendation for expulsion.
- J. Insults and/or Abuse to School Personnel
 1. Any offense of this nature will not be tolerated
 - a. Suspension and parent conference
 - b. School site discipline
 - c. Possible recommendation for expulsion or exclusion
- K. Profanity, Vulgarity, Pornography
 1. Any Offense
 - a. School site discipline
 - b. Possible suspension
 - c. Serious or repeated violations may lead to expulsion or placement in an alternate program.
- L. Student Sexual Harassment

The governing board prohibits unlawful sexual harassment of or by any student by anyone in or from the District. Any student who engages in the sexual harassment of anyone in or from the District may be subject to disciplinary action up to and including expulsion. Any employee who permits or engages in sexual harassment may be subject to disciplinary action up to and including dismissal. The Board expects students or staff to immediately report incidents of sexual harassment to the Superintendent/Principal, or Designee or to another District Administrator. The District prohibits retaliatory behavior against any complainant or any participant in the complaint process. Each complaint of sexual harassment shall be promptly investigated in a way that respects the privacy of all parties concerned. Prohibited sexual harassment includes, but is not limited to, unwelcome sexual advances, requests for sexual favors, and other verbal, visual, or physical conduct of a sexual nature, made by someone from or in the educational setting, (Education Code 121.5). For the purpose of further clarification, sexual harassment includes but is not limited to the following:

1. Unwelcome leering, sexual flirtations or propositions.

2. Unwelcome sexual slurs, epithets, threats, verbal abuse, derogatory comments or sexually degrading descriptions.
3. Graphic verbal comments about an individual's body, or overly personal conversation.
4. Sexual jokes, stories, drawings, pictures or gestures.
5. Spreading sexual rumors.
6. Assault, touching, impeding, or blocking movement.
7. Continuing to express sexual interest after being informed that the interest is unwelcome.
8. Making reprisals, threats of reprisal, or implied threats of reprisal following a negative response.

M. Tobacco (Use or Possession)

1. First Offense
 - a. Suspension
 - b. Parent Conference
 - c. School site discipline

N. Threats

1. First Offense
 - a. School site discipline
 - b. Possible suspension
2. Succeeding Offenses
 - a. School site discipline and parent conference
 - b. Suspension
 - c. Possible expulsion or placement in alternate program

O. Weapons

A student in the possession of any object, which is determined by an administrator to be a weapon, with or without the intent of use, is subject to penalty as designated below:

1. Parent contact
2. Confiscation
3. Police contact
4. Suspension
5. Possible expulsion or exclusion

P. Withholding Records/Unpaid Debts

A pupil's grades, diploma and transcripts may be withheld if district property is damaged or not returned by the pupil. Unpaid debts will warrant holding records as well.

Tipton Elementary School District will honor the debts of other school districts that have notified us that a former student of theirs that is now attending Tipton has an outstanding debt. When debts are repaid, the student will have their report cards, given to them.

Q. Homework discipline procedure

To address the ongoing problem of students not completing homework Tipton School has instituted the following Homework procedure:

1. The first violation – parents are contacted by teacher either by note, phone call, or conference.
2. The second violation – parents are contacted by teacher either by note, phone call, or conference. Student is assigned 2 days of recess detention.
3. The third violation – parents are contacted by teacher either by note, phone call, or conference. Student is assigned Saturday School.

Continued violations will place the student in recess detention, lunch detention, after school detention, and/or Saturday School. Students assigned Saturday School that do not attend risk community service or suspension for non-attendance. A violation is when a student does not complete one or several homework assignments in a single day.

2019-2020 Tipton Elementary School District **DRESS AND APPEARANCE CODE**

Tipton Elementary is striving to become an exemplary school. Our goal is to provide a safe learning environment that inspires our students with the passion, power and skills to make positive life choices. It is not our purpose to dictate specific dress, but rather to ensure that our students will be dressed in such a way as to maximize their school experience. Decency and safety are the guidelines by which the principal makes decisions regarding clothes.

Any apparel, hairstyle, cosmetic or jewelry, even if not specifically mentioned below, which creates a safety concern, draws undue attention to the wearer, or tends to detract from the educational process is prohibitive unless addressed elsewhere in this regulation. Before purchasing clothing for their children, parents are strongly urged to consider the possible gang implications of all clothing with logos or insignias.

General Guidelines

1. No clothing with North, South, or any sport team/college team logo may be worn.
2. Dress and appearance standards are in effect during all times at school, on the way to school, on the way home from school, at any school function or activity regardless of location, and at any other Tipton Elementary School District function.
3. Students that wear unacceptable clothing will be required to change to accepted dress. All time missed from class due to unacceptable dress may be made up in detention and/or Saturday School.
4. All wearing apparel must be of a size that is considered normal for the child. Oversized clothing will not be allowed.
5. Boys' shorts must be no longer than the bottom of the knee. Girls' shorts or skirts must be no longer than the bottom of the knee and extend no more than (4") above the knee. No writing or company logos on pants, shorts, skirts, or skorts. Capris for girls are allowed.

6. Black, white or tan cloth belts or brown or black leather belts with plain buckle only, no writing on belt or buckle.

The following items are NOT ALLOWED

- **Pants, shorts or cutoffs that are oversized, without hems, holes, frayed and/or slit up the side, sag or don't fit at the waist, or have excessively large legs**
- Oversized tops, halter tops, tube tops, backless dresses, mini-skirts, see-through tops, fish net, half tops, muscle shirts, undershirts, and tank tops with large arm holes, no bare midriffs
- Lycra stretch or other excessively tight or revealing clothing
- Any clothing worn inside out
- Any clothing that exposes posteriors or undergarments.
- Pajama bottoms
- Students may not wear shoes with no back strap, flip flops, cleats, high heels, heelys/sport skate shoes or slippers.
- Head Covering - hats, caps, nets, bandanas. Hats, by nature of the color, arrangement, trademark, or any other attribute, those denote membership in gangs, or which advocate racial, ethnic, or religious prejudice, drug use, violence, intimidation or disruptive behavior are prohibited.
- Initialed belt buckles, wallets with attached chains, hanging belts, suspenders straps hanging off the shoulders.
- Hoop earrings larger than a dime, nose rings, facial or body studs. Jewelry or accessories that are disruptive or that might cause a health or safety hazard may not be worn.
- Glasses, other than prescription (inside buildings).
- Permanent or temporary tattoos are not allowed.
- Altered eyebrows, hair colors and/or styles that disrupt student education will not be allowed.
- Words or pictures that are not appropriate for the school environment may not be worn on clothing. (Examples include obscenities, symbols representing alcohol, drugs or tobacco, gang colors, gang materials, gang behavior, weapons, sexually explicit words or pictures, tagging, or violence.) Words and pictures on all garments may not be altered in any way. Words and pictures may not be added to plain garments.
- All clothing and materials with Old English or similar lettering will not be allowed.
- Makeup, fake or acrylic nails are not allowed in grades kindergarten through six.
- Hair styles which draw undue attention from the educational environment and not acceptable; i.e. unusual designs, colors, Mohawks (longer than 1"), tails, or unusual razor cuts.

Exception: Hats may be worn outside only and solely for the purpose of sun protection.
Hats shall be school appropriate and worn correctly.

CHARACTERCOUNTS!®

TRUSTWORTHINESS			
DO		DON'T	
•Tell the truth	•Be dependable	•Lie	•Cheat
•Be sincere	•Be loyal	•Steal	•Gossip
•Keep promises		•Be Sneaky	
•Stand up for your beliefs		•Do anything wrong	
RESPECT			
DO		DON'T	
•Honor all people	•Be polite	•Be a bully	•Hit or kick
•Be tolerant		•Tease	
•Use nice words		•Use put-downs	
•Follow the "Golden Rule"			
RESPONSIBILITY			
DO		DON'T	
•Work hard		•Make excuses	
•Do your duty		•Blame others	
•Do your best		•Quit	
•Be prepared			
•Choose positive attitudes			
FAIRNESS			
DO		DON'T	
•Treat people equally		•Take more than your fair share	
•Gather all the facts		•Take advantage of others	
•Listen to both sides			
CARING			
DO		DON'T	
•Be kind	•Be considerate	•Be mean	
•Say "Thank you."	•Be forgiving	•Be cruel	
•Show concern for others		•Be insensitive	
CITIZENSHIP			
DO		DON'T	
•Your share	•Obey the law •Volunteer	•Litter	
•Play by the rules	•Participate	•Break rules	
		•Disobey parents and adults	

Adapted from "A Person of Character" by the Josephson Institute of Ethics.

Tipton Elementary School District Calendar 2019-2020


	M	T	W	T	F	Instructional Days	Non Inst. Days	Significant Dates	Explanation
Aug. 2019				1	2	19	3	July 29- Aug 1	1 Staff Float Day
	5	6	7	8	9			Aug. 2 & 5	2 Days Staff Service
	12	13	14	15	16			Aug. 6	First Day of School 1:30 dismissal
	19	20	21	22	23			Aug. 7, 14 & 28	Strategic Planning- Min. Day - 1:30 dismissal
	26	27	28	29	30			Aug. 15	Back to School Night - 2:00 dismissal
								Aug. 21	Staff Development - 1:30 dismissal
Sept. 2019	2	3	4	5	6	19	0	Sept. 2	Labor Day - No School
	9	10	11	12	13			Sept. 11	Fair Day - No School
	16	17	18	19	20			Sept. 4 & 18	Strategic Planning- Min. Day - 1:30 dismissal
	23	24	25	26	27			Sept. 25	Staff Development - 1:30 dismissal
	30							Sept. 26	Picture Day
Oct. 2019		1	2	3	4	21	2	Oct. 11	End of 1st quarter (47 days)
	7	8	9	10	11			Oct. 14	Staff Development
	14	15	16	17	18			Oct. 21	Parent/Teacher Conf. - No School
	21	22	23	24	25			Oct. 22	Parent/Teacher Conf. (make-up) - 2:00 dismissal
	28	29	30	31				Oct. 2, 9, 16, 23, & 31	Strategic Planning- Min. Day - 1:30 dismissal
Nov. 2019					1	15	0	Nov. 6	Staff Development - 1:30 dismissal
	4	5	6	7	8			Nov. 11	Veteran's Day
	11	12	13	14	15			Nov. 22	2:00 dismissal
	18	19	20	21	22			Nov. 25 - 29	Thanksgiving Holiday
	25	26	27	28	29			Nov. 13 & 20	Strategic Planning- Min. Day - 1:30 dismissal
Dec. 2019	2	3	4	5	6	15	0	Dec. 20	End of 2nd Quarter (43 days)
	9	10	11	12	13			Dec. 20	2:00 dismissal
	16	17	18	19	20			Dec. 23 - Jan. 10	Winter Vacation
	23	24	25	26	27			Dec. 4, 11, 18	Strategic Planning - Min. Day - 1:30 dismissal
	30	31							
Jan. 2020			1	2	3	14	0	Jan. 20	Martin Luther King, Jr. Day
	6	7	8	9	10			Jan. 15 & 29	Strategic Planning- Min. Day - 1:30 dismissal
	13	14	15	16	17			Jan. 22	Staff Development - 1:30 dismissal
	20	21	22	23	24				
	27	28	29	30	31				
Feb. 2020	3	4	5	6	7	18	0	Feb. 10	Lincoln's Birthday
	10	11	12	13	14			Feb. 12	Staff Development - 1:30 dismissal
	17	18	19	20	21			Feb. 17	President's Day
	24	25	26	27	28			Feb. 25 & 27	6th- 8th Parent/Teacher Conf. - 2:00 dismissal
								Feb. 5, 19, & 26	Strategic Planning - Min. Day - 1:30 dismissal
March 2020	2	3	4	5	6	22	0	March 11	Staff Development - 1:30 dismissal
	9	10	11	12	13			March 13	End of 3rd quarter (42 days)
	16	17	18	19	20			March 4, 18, & 25	Strategic Planning - Min. Day - 1:30 dismissal
	23	24	25	26	27			March 24 & 26	TK-5th Parent/Teacher Conf. 2:00 dismissal
	30	31							
April 2020			1	2	3	12	0	April 1, 22, & 29	Strategic Planning - Min. Day - 1:30 dismissal
	6	7	8	9	10			April 3	2:00 dismissal
	*13	*14	*15	*16	*17			April 6 - 17	Spring Break
	20	21	22	23	24			April 13 - 17	*Possible Fog Make-up Days
	27	28	29	30					
May 2020					1	20	0	May 13	Staff Development - 1:30 dismissal
	4	5	6	7	8			May 6, 20, & 27	Strategic Planning - Min. Day - 1:30 dismissal
	11	12	13	14	15			May 21	Open House - 2:00 dismissal
	18	19	20	21	22			May 25	Memorial Day
	25	26	27	28	29				
June 2020	1	2	3	4	5	5	0	June 3	Strategic Planning - Min. Day - 1:30 dismissal
								June 5	End of 4th Quarter (49 days)
								June 5	Last Day 1:30 dismissal - 7:00 Graduation


Total Teacher Contract Days >>

180

5

 NO SCHOOL-Vacation/Federal, Local Holiday or Parent/Teacher Conferences or Full Day Staff Development

 Staff Development Days (1:30-3:30) - 7 Wednesdays

 Fall & Spring Parent/Teacher Conferences. Spring: 6th-8th Feb. 26 & 28; TK-5th March 26 & 28

 Strategic Planning-Min. Day 1:30 dismissal

Amended 3/5/2019

Board Approved 2/5/2019

Statewide Testing Notification

California students take several mandated statewide tests. These tests provide parents/guardians, teachers, and educators with information about how well students are learning and becoming college and career ready. The test results may be used for local, state, and federal accountability purposes.

The California Assessment of Student Performance and Progress (CAASPP) tests consist of the following:

- **Smarter Balanced Assessment Consortium Assessments**

The Smarter Balanced computer adaptive assessments are aligned with the Common Core State Standards (CCSS). English language arts/literacy (ELA) and mathematics tests are administered in grades three through eight and grade eleven to measure whether students are on track to college and career readiness. In grade eleven, results from the ELA and mathematics assessments can be used as an indicator of college readiness.

- **California Science Tests (CAST)**

The computer-based CAST measures students' achievement of the California Next Generation Science Standards (CA NGSS) through the application of their knowledge and skills of the Science and Engineering Practices, Disciplinary Core Ideas, and Crosscutting Concepts. The CAST is administered to all students in grades five and eight and once in high school (i.e., grade ten, eleven, or twelve).

- **California Alternate Assessments (CAAs)**

Only eligible students—students whose individualized education program (IEP) identifies the use of alternate assessments—may participate in the administration of the CAAs. Test examiners administer the computer-based CAAs for ELA, mathematics, and science one-on-one to students. Students in grades three through eight and grade eleven will take the CAA for ELA and mathematics. Test items developed for ELA and mathematics are aligned with the CCSS and are based on the Core Content Connectors.

Students in grades five and eight and once in high school (i.e., grade ten, eleven, or twelve) will take the CAA for Science. The CAA for Science embedded performance tasks are based on alternate achievement standards derived from the CA NGSS. Students taking the CAA for Science will take three embedded performance tasks in spring 2019.

- **California Spanish Assessment (CSA) for Reading/Language Arts**

The optional CSA for Reading/Language Arts in Spanish is aligned with the California Common Core State Standards en Español. This computer-based test allows students to demonstrate their Spanish skills in listening, reading, and writing mechanics.

Pursuant to California *Education Code* Section 60615, parents/guardians may annually submit to the school a written request to excuse their child from any or all of the CAASPP assessments.

English Language Proficiency Assessments for California

California will transition from the California English Language Development Test (CELDT) to the English Language Proficiency Assessments for California (ELPAC) in 2017–18. The ELPAC is aligned with the 2012 California English Language Development Standards. It consists of two separate English Language Proficiency (ELP) assessments: one for the initial identification of students as English learners and the other for the annual summative assessment to identify students' English language proficiency level and to measure their progress in learning English.

Physical Fitness Test

The physical fitness test for students in California schools is the FitnessGram®. The main goal of the test is to help students in starting lifelong habits of regular physical activity. Students in grades five, seven, and nine take the fitness test.

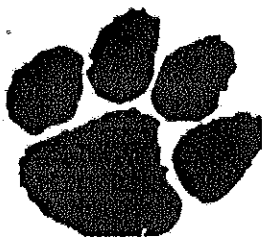
California Department of Education | August 2018



TIPTON ELEMENTARY SCHOOL DISTRICT

Parent Volunteer Rubric

Type	Example	Requirements	Restrictions
Level 1	Parents or adults who only volunteer in the classroom and class parties/events for no more than 10 hours per month.	<ul style="list-style-type: none"> -Check-in at school front office. -Complete a school volunteer registration form. 	<ul style="list-style-type: none"> -No unsupervised contact with students. -Must be under the direct supervision of certificated employees. -May NOT ride school transportation and may NOT chaperone field trips.
Level 2	Parents or adults who volunteer in the classroom more than 10 hours per month	<ul style="list-style-type: none"> -Check-in at school front office. -Complete a school volunteer registration form. 	<ul style="list-style-type: none"> -No unsupervised contact with students. -Must be under the direct supervision of certificated employees. -May NOT ride school transportation and may NOT chaperone field trips.
Level 3	Parents who participate in a school activity unsupervised by a certificated employee (i.e. field trips supervising small groups of students)	<ul style="list-style-type: none"> -School Volunteer Registration Form completed. -Megan's Law Check completed -Copy of Driver's License on file. -TB clearance on file 	Unsupervised contact with students is under the direction of a certificated employee and is limited to supervising during field trips, etc.
Level 4	Parent who participate in a school activity unsupervised by a certificated employee that has an overnight stay (i.e. 8 th Grade field trip)	<ul style="list-style-type: none"> -School Volunteer Registration Form completed. -Megan's Law Check completed -Copy of Driver's License on file. -Finger Prints completed through the DOJ. -TB clearance on file 	Unsupervised contact with students is under the direction of a certificated employee and is limited to supervising during field trips, etc.



TIPTON ELEMENTARY SCHOOL

370 N. Evans Road • P.O. Box 787 • Tipton, CA 93272
559-752-4213 • FAX: 559-752-1231

Stacey Bettencourt
Superintendent

Cherie Solian Ed.D.
Principal

Maryann Henry
Business Manager

Fausto Martin
MOT Director

Connie Sanchez
Cafeteria Manager

Tiger Pride!

Dear Parents,

Attached to this letter you will find a form that needs to be completed and returned to child's classroom teacher. The attached form is to help the school district provide accurate data to the state in order to receive the maximum amount of funding possible.

There are two main sections on the form. The top section is a spot to list all children who live in the house. This includes children who are not in school yet and also those who are in high school, as the district needs to calculate the total household size. Please fill in as much information about each child as possible. In this section there is a box for each child that you can list any income they receive, if they do not receive any income please write \$0. This information is required in order to determine the total household income.

The second section is where all adults in the household need to be listed, even if they have no income. By listing all the adults it allows the district to accurately calculate the total household size. After filling in the name of each adult please list the relation to the children in the household, if none, write none. After this is completed please list the gross earned income from work. This is the amount earned before such deductions as income taxes, employee's social security taxes, insurance premiums, and bonds. Once this is completed the next box is where you will indicate how frequent the pay takes place (W=Weekly, E=Every 2 Weeks, T=Twice a Month, M=Monthly or Y=Yearly). After this is a box for any other income that the individual may receive, this includes but is not limited to alimony, child support, welfare, retirement/disability benefits, rental income, or any other income that comes in on a consistent basis. After completing this it is again necessary to complete the box stating the frequency for which this money is received. It is important these boxes are filled out so that we can accurately calculate the household gross annual income.

Next is the section for the adult completing the application to sign and verify that the information contained therein is accurate. The form must be sign or it is considered incomplete and cannot be processed by the district.

By completing this form you are helping to ensure that the district receives the maximum amount of funding that we are eligible for so thank you in advance for your support. Should you have any questions regarding the form please do not hesitate to contact the school at (559) 752-4213. Thank you again for your continued support of your child's education.

Sincerely,
Cherie Solian
Principal

Board Members

Greg Rice
President

Iva Sousa
Clerk

John Cardoza
Trustee

Shelley Heeger
Trustee

Fernando Cunha
Trustee

TIPTON ELEMENTARY SCHOOL DISTRICT

Alternative Income Verification Form 2019-2020

Please complete and return

Please list all children in the household					
Name	Birthday	Grade	Teacher	Annual Income (If none, write 0)	ID (School Use Only)

Please list all other household members					
How Often Codes W=Weekly, E=Every 2 Weeks, T=Twice a Month, M=Monthly, Y=Yearly, if no income please write \$0					
Name	Relation to Child	Gross Income* From Work	How Often	Other Income	How Often

I certify (promise) that all of the above information is true and correct and that all income is reported. I understand that this information is given in connection with the receipt of state funds and may be subject to verification at any time.

Printed Name of adult completing this form
Date

Signature of adult completing this form

*Gross Earned Income means all money earned before such deductions as income taxes, employee's social security taxes, insurance premiums, and bonds.

**The submission and approval of this form is for school funding purposes and does not qualify a student for participation in the meal program. The information provided to the school district will be kept confidential.

Do NOT Write Below This Line-For School Use Only

Household Size: _____ Household Annual Income: \$ _____

Approved ____ Denied ____ Reason: _____ School Official's Signature _____

TIPTON ELEMENTARY SCHOOL DISTRICT

Forma para Verificar Ingresos Alternativos 2019-2020

Por favor llene el formulario y regréselo

Por favor ponga en lista todos los niños en su hogar.

Nombre	Fecha de Nacimiento	Grado	Maestro/a	Ingreso Anual (si ninguno ponga 0)	ID (Uso de la Escuela solamente)

Por favor ponga en lista todos los otros miembros de su hogar.

Códigos de Frecuencia S=Semanal, E=Cada 2 Semanas, T=Dos veces al mes, M=Mensual, Y=Anual, Si no hay ingreso anote \$0

Nombre	Relación al niño	Ingreso Bruto* del trabajo	Frecuencia	Otro Ingreso	Frecuencia

Certifico (prometo) que toda la información antedicha es verídica y correcta y que todo el ingreso es reportado. Comprendo que esta información es dada en conexión con el recibimiento de fondos estatales y puede ser verificada a cualquier tiempo.

Nombre en letra de molde del adulto que está llenando este formulario _____ Firma del adulto llenando este formulario _____
Fecha _____

*Ingreso Ganado en Bruto es todo el dinero ganado antes de las deducciones como impuestos de ingreso, impuestos de seguro social del empleado, pagos de a seguridad y bonos.

**La entrega y aprobación de este formulario es para el propósito de acudir fondos escolares y no califica un estudiante para participar en el programa de comidas. La información proporcionada al distrito escolar se mantendrá confidencial.

No escriba bajo esta línea – es para uso de la escuela solamente

No. de personas en el hogar: _____ Ingreso anual del hogar: \$ _____

Aprobado __ Negado __, Razón: _____ Firma del Administrador Escolar _____



TIPTON ELEMENTARY SCHOOL DISTRICT



STUDENT-TECHNOLOGY ACCEPTABLE USE AGREEMENT

The purpose of this Acceptable Use Agreement ("Agreement") is to ensure a safe and appropriate environment for all students. This Agreement notifies parents and students about the acceptable ways in which District Technology may be used. The District ("District") recognizes and supports advances in technology and provides an array of technology resources for students to use to enhance learning and education. While these technologies provide a valuable resource to students, it is important that students' use of technology be appropriate for school purposes.

Pursuant to Board Policy 6163.4, only Users of District Technology who submit a signature acknowledging receipt and agreement to the terms of use outlined in this Agreement are authorized to use District Technology.

Terms of Use

Acceptable Use: District students are only permitted to use District Technology for purposes which are safe (pose no risk to students, employees or assets), legal, ethical, do not conflict with the mission of the District, and are compliant with all other District policies. Usage that meets these requirements is deemed "proper" and "acceptable" unless specifically excluded by this policy or other District policies. The District reserves the right to restrict online destinations through software or other means.

Additionally, the District expressly prohibits:

1. Using District Technology for commercial gain;
2. Accessing District Technology for the purpose of gaming or engaging in any illegal activity;
3. Transmission of confidential information to unauthorized recipients;
4. Inappropriate and unprofessional behavior online such as use of threats, intimidation, bullying or "flaming";
5. Viewing, downloading, or transmission of pornographic material;
6. Using District Technology for the creation or distribution of chain emails, any disruptive or offensive messages, offensive comments about race, gender, disabilities, age, sexual orientation, religious beliefs/practices, political beliefs, or material that is in violation of workplace harassment or workplace violence laws or policies;
7. Significant consumption of District Technology for non-school related activities (such as video, audio or downloading large files) or excessive time spent using District Technology for non-school purposes (e.g. shopping, personal social networking, or sports related sites);
8. Knowingly or carelessly performing an act that will interfere with or disrupt the normal operation of computers, terminals, peripherals, or networks, whether within or outside of District Technology (e.g., deleting programs or changing icon names) is prohibited;
9. Infringe on copyright, license, trademark, patent, or other intellectual property rights; or
10. Disabling any and all antivirus software running on District Technology or "hacking" with District Technology.

Accountability: Users are prohibited from anonymous usage of District Technology. In practice, this means users must sign in with their uniquely assigned District User ID before accessing/ using District Technology.

Similarly, "spoofing" or otherwise modifying or obscuring a user's IP Address, or any other user's IP Address, is prohibited. Circumventing user authentication or security of any host, network, or account is also prohibited.

Disclaimer: The District cannot be held accountable for the information that is retrieved via the network. The District will not be responsible for any damages you may suffer, including loss of data resulting from delays, non-deliveries, or service interruptions caused by the District Systems, System Administrators or your own errors or omissions. Use of any information obtained is at your own risk. The District makes no warranties (expressed or implied) with respect to: (a) the content of any advice or information received by a student, or any costs or charges incurred as a result of seeing or accepting any information; or (b) any costs, liability, or damages caused by the way the student chooses to use his or her access to the network.

Password Policy: Passwords must not be shared with anyone and must be treated as confidential information. Passwords must be changed as often as required by the District's IT department. All Users are responsible for managing their use of District Technology and are accountable for their actions relating to security. Allowing the use of your account by another user is also strictly prohibited. All passwords created for or used on any District Technology are the sole property of the District. The creation or use of a password by a student on District Technology does not create a reasonable expectation of privacy.

Responsibility: Users are responsible for their own use of District Technology and are advised to exercise common sense and follow this Agreement in regards to what constitutes appropriate use of District Technology in the absence of specific guidance.

Revocation of Authorized Possession: The District reserves the right, at any time, for any reason or no reason, to revoke a User's permission to access, use, or possess District Technology.

Restriction of Use: The District reserves the right, at any time, for any reason or no reason, to limit the manner in which a User may use District Technology in addition to the terms and restrictions already contained in this Agreement.

Third-Party Technology: Connecting unauthorized equipment to the District Technology, including the unauthorized installation of any software (including shareware and freeware), is prohibited.

Personally Owned Devices: If a student uses a personally owned device to access District Technology or conduct District business, he/she shall abide by all applicable Board policies, administrative regulations, and this Agreement. Any such use of a personally owned device may subject the contents of the device and any communications sent or received on the device to disclosure pursuant to a lawful subpoena or public records request.

Reporting: If a student becomes aware of any security problem (such as any compromise of the confidentiality of any login or account information) or misuse of District Technology, he/she shall immediately report such information to the Superintendent or designee.

Consequences for Violation: Violations of the law, Board policy, or this Agreement may result in revocation of a student's access to District Technology and/or restriction of his/her use of District Technology and/or discipline, up to and including suspension or expulsion. In addition, violations of the law, Board policy, or this Agreement may be reported to law enforcement agencies as deemed appropriate.

Enforcement

Record of Activity: User activity with District Technology may be logged by System Administrators. Usage may be monitored or researched in the event of suspected improper District Technology usage or policy violations.

Blocked or Restricted Access: User access to specific Internet resources, or categories of Internet resources, deemed inappropriate or non-compliant with this policy may be blocked or restricted. A particular website that is deemed "Acceptable" for use may still be judged a risk to the District (e.g. it could be hosting malware), in which case it may also be subject to blocking or restriction.

No Expectation of Privacy: Users have no expectation of privacy regarding their use of District Technology. Log files, audit trails and other data about user activities with District Technology may be used for forensic training or research purposes, or as evidence in a legal or disciplinary matter. Users are on notice that District Technology is subject to search and seizure in order to facilitate maintenance, inspections, updates, upgrades, and audits, all of which necessarily occur both frequently and without notice so that the District can maintain the integrity of District Technology. All data viewed or stored is subject to audit, review, disclosure and discovery. Such data may be subject to disclosure pursuant to the Public Records Act (California Government Code section 6250 et seq.). Pursuant to the Electronic Communications Privacy Act of 1986 (18 USC 2510 et seq.), notice is hereby given that there are no facilities provided by District Technology for sending or receiving private or confidential electronic communications. System Administrators have access to all email and will monitor messages. Messages relating to or in support of illegal or inappropriate activities will be reported to the appropriate authorities and/or District personnel.

The District reserves the right to monitor and record all use of District Technology, including, but not limited to, access to the Internet or social media, communications sent or received from District Technology, or other uses within the jurisdiction of the District. Such monitoring/recording may occur at any time without prior notice for any legal purposes including, but not limited to, record retention and distribution and/or investigation of improper, illegal, or prohibited activity. Students should be aware that, in most instances, their use of District Technology (such as web searches or emails) cannot be erased or deleted. The District reserves the right to review any usage and make a case-by-case determination whether the User's duties require access to and/or use of District Technology which may not conform to the terms of this policy.

Specific Consent to Search and Seizure of District Technology: The undersigned consents to the search and seizure of any District Technology in the undersigned's possession by the District, the District's authorized representative, a System Administrator, or any Peace Officer at any time of the day or night and by any means. This consent is unlimited and shall apply to any District Technology that is in the possession of the undersigned, whenever the possession occurs, and regardless of whether the possession is authorized. The undersigned waives any rights that may apply to searches of District Technology under SB 178 as set forth in Penal Code sections 1546 through 1546.4.

Definitions

Blogging

An online journal that is frequently updated and intended for general public consumption.

E-mail

The electronic transmission of information through a mail protocol such as SMTP or IMAP. Typical e-mail clients include Microsoft Outlook.

Chain e-mail

E-mail sent to successive people. Typically, the body of the note has directions to the reader to send out multiple copies of the note so that good luck or money will follow.

Flaming

The use of abusive, threatening, intimidating, or overly aggressive language in an Internet communication.

Hacking

Gaining or attempting to gain unauthorized access to any computer systems, or gaining or attempting to gain unauthorized access to District Technology.

District Technology

All technology owned or provided by the District to authorized users, including Internet/Intranet/Extranet-related systems, computer hardware, software, Wi-Fi, electronic devices such as tablet computers, USB drives, cameras, smart phones and cell phones, telephone and data networks (including intranet and Internet access), operating systems, storage media, wireless access points (routers), wearable technology, PDA's, network accounts, web browsing, blogging, social networking, and file transfer protocols, email systems, electronically stored data, websites, web applications or mobile applications, any wireless communication device including emergency radios, and/or future technological innovations, whether accessed on or off site or through District-owned or personally owned equipment or devices.

Instant Messaging

A type of communications service that enables the creation of a kind of private chat room with another individual in order to communicate in real time over the Internet.

Internet Resources

Websites, instant messaging applications, file transfer, file sharing, and any and all other Internet applications and activities using either standard or proprietary network protocols. Examples of websites that pose a risk to the District, or are counter to its mission, are malware repositories, sites advocating violence against civil society or against persons based on race, religion, ethnicity, sex, sexual orientation, color, creed or any other protected categories, sites offering gambling activities or that are pornographic in nature.

IP Address

Unique network address assigned to each computing device connected to a network to allow it to communicate with other devices on the network or Internet.

Malware

Malware is any software, application, program, email or other data or executable code which is designed to cause harm to a network or computer or violate any law, statute, policy or regulation in any way. Examples of harmful activity or intent are theft of personal information or intellectual property by phishing or other means, hacking, violation of copyright law (distributing or copying written material without proper authorization), propagation of Spam e-mails, harassment, extortion, denial of service and facilitating access to illegal content (pornography, gambling, etc.). Accessing or storing malware is expressly prohibited unless authorized for research or forensic purposes by appropriately authorized and designated employees.

Network

Any and all network and telecommunications equipment, whether wired or wireless, controlled or owned by the District which facilitate connecting to the Internet.

Phishing

Attempting to fraudulently acquire sensitive information by masquerading as a trusted entity in an electronic communication.

Sensitive information

Classified as Protected Health Information (PHI), Confidential Information or Internal Information.

Spam

Spam is unsolicited nuisance Internet E-mail which sometimes contains malicious attachments or links to websites with harmful or objectionable content.

Spoofing

IP Address spoofing is the act of replacing IP address information in an IP packet with falsified network address information. Each IP packet contains the originating and destination IP addresses. By replacing the true originating IP address with a falsified address a hacker can obscure their network address and hence, the source of a network attack, making traceability of illegal or illegitimate internet activity extremely difficult.

System Administrator

District employees whose responsibilities include District Technology, site, or network administration. System Administrators perform functions including, but not limited to, installing hardware and software, managing a computer or network, auditing District Technology, and keeping District Technology operational.

Unauthorized Disclosure

The intentional or unintentional act of revealing restricted information to people, both inside and/or outside the District, who do not have a need to know that information.

User or Users

Individual(s) whether students or employees, full or part-time, active or inactive, including interns, contractors, consultants, vendors, etc. who have used District Technology, with or without the District's permission.

User ID

Uniquely assigned Username or other identifier used by a student to access the District network and systems.

Student Acknowledgment

I have received, read, understand, and agree to abide by this Agreement and other applicable laws and District policies and regulations governing the use of District Technology. I understand that there is no expectation of privacy when using District Technology. I hereby release the District and its personnel from any and all claims and damages arising from my use of District Technology or from the failure of any technology protection measures employed by the District. I further understand that any violation may result in loss of user privileges, disciplinary action, and/or appropriate legal action.

Name (Please print) _____ Grade: _____

School: _____

Signature: _____ Date: _____

Parent or Legal Guardian Acknowledgment

If the student is under 18 years of age, a parent/guardian must also read and sign the Agreement.

As the parent/guardian of the above-named student, I have read, understand, and agree that my child shall comply with the terms of the Agreement. By signing this Agreement, I give permission for my child to use District Technology and/or to access the school's computer network and the Internet. I understand that, despite the District's best efforts, it is impossible for the school to restrict access to all offensive and controversial materials. I agree to release from liability, indemnify, and hold harmless the school, District, and District personnel against all claims, damages, and costs that may result from my child's use of District Technology or the failure of any technology protection measures used by the District. Further, I accept full responsibility for supervision of my child's use of his/her access account if and when such access is not in the school setting.

Name: (Please print) _____ Date: _____

Signature: _____

Reconocimiento del Estudiante

He recibido, he leído, comprendo y acepto cumplir con este Acuerdo, otras leyes aplicables y las pólizas de la mesa directiva del Distrito y sus regulaciones que rigen el uso de la Tecnología del Distrito. Yo entiendo que no hay ninguna expectativa de privacidad al usar la Tecnología del Distrito. Yo libero el Distrito y su personal de cualquier y todos los reclamos y daños derivados de mi uso de la Tecnología del Distrito o del fracaso de las medidas de protección tecnológica empleados por el Distrito. Además, entiendo que cualquier violación puede resultar en la pérdida de privilegios de usuario, acción disciplinaria y acción legal apropiada.

Nombre: _____ Grado: _____

Escuela: _____

Firma: _____ Fecha: _____

Reconocimiento del Padre/la Madre/Guardián(es)

Si el estudiante es menor de 18 años de edad, un padre también debe leer y firmar el Acuerdo.

Cómo el padre, la madre or guardián del estudiante, he leído, entiendo y estoy de acuerdo que mi hijo o hija deberá cumplir con los términos del Acuerdo. Al firmar este Acuerdo, doy permiso para que mi hijo o hija use la Tecnología del Distrito y accede a la red informática y el Internet de la escuela. Entiendo que, a pesar de los esfuerzos del Distrito, es imposible que la escuela restringe el acceso a todos los materiales ofensivos y controversiales. Estoy de acuerdo en liberar de responsabilidad, indemnizar y mantener indemne a la escuela, el personal del Distrito y el Distrito en todos los reclamos, daños y gastos que se puedan derivar del uso de mi hijo o hija de la Tecnología de Distrito o el fracaso de cualquier medida de protección de tecnología utilizado por el Distrito. Además, acepto la plena responsabilidad de la supervisión del uso de me hijo o hija de su cuenta, siempre y cuando dicho acceso no está en el entorno escolar.

Nombre: _____ Fecha: _____

Firma: _____

TIPTON ELEMENTARY SCHOOL
SCHOOL NURSE HEALTH & EMERGENCY INFORMATION

NAME Last	First	BIRTH DATE	M	F
GRADE	DATE	TEACHER		
STUDENT'S ADDRESS			PHONE	
FATHER'S NAME		ADDRESS	PHONE	
PLACE OF EMPLOYMENT			PHONE	
MOTHER'S NAME		ADDRESS	PHONE	
PLACE OF EMPLOYMENT			PHONE	

Persons to contact in emergencies if parents are not available:

1.	Name	Address	Phone	Relation to Child
2.	Name	Address	Phone	Relation to Child

Child's Doctor _____ Phone _____
If the above named persons are not available, I authorize the school authorities to seek necessary medical treatment and transportation to a hospital or other medical facility in the vicinity of the school. I understand all related cost including ambulance service is my responsibility. YES ___ NO ___

SIGNED _____ DATE _____

CURRENT HEALTH INFORMATION

1. Is there a health condition, which should be brought to the attention of the school nurse?
Yes ___ No ___ If yes, please explain _____
2. Is physical activity limited? Yes ___ No ___ According to the California State Code a physician's statement must be submitted in writing each year if activity is limited.
3. California State Code requires a parent/guardian to inform the school of continuing medication being taken, current dosage, and name of supervising physician:
Medication _____ Physician _____
Reason for Medication _____
4. Name of Medical Insurance Company _____
Medi-cal Yes ___ No ___
5. Home language of parent _____

*Required forms are available in the school health office. If you wish a conference, please contact the nurse at your child's school (752-4213) (It is the parent's responsibility to keep information current.)

Tipton Elementary submits claims to Medi-Cal for basic health screening and services given to all students. Revenues received help to provide additional health services for all district students. **Parents will not be asked to pay for any school health services.** I consent for billing to Medica-Cal/Insurance carriers for school health services provided for my child and for exchange of billing information with the school districts billing services company.

Parent/Legal Guardian Signature _____ Date: _____

DISTRITO ESCOLAR PRIMARIA DE TIPTON
FORMA DE SALUD E INFORMACION PARA LA ENFERMERA

NOMBRE _____ DIA DE NACIMIENTO _____ SEXO: NIÑO NIÑA

FECHA _____ GRADO _____ MAESTRO _____

DIRECCION DEL ESTUDIANTE _____ TELEFONO _____

NOMBRE DEL PADRE _____ DIRECCION _____ TELEFONO _____

EMPLEO _____ TELEFONO _____

NOMBRE DE LA MADRE _____ DIRECCION _____ TELEFONO _____

EMPLEO _____ TELEFONO _____

En caso de emergencias, si no pueden hacer contacto conmigo, llamen a:

1. _____
Nombre _____ Dirección _____ Teléfono _____ Relación con estudiante _____

2. _____
Nombre _____ Dirección _____ Teléfono _____ Relación con estudiante _____

Doctor del Estudiante _____ Teléfono _____

Si las personas nombrado arriba no están disponibles, doy permiso a los administradores de la escuela buscar el tratamiento necesario médico en un hospital u otra facilidad médica en la vecindad de la escuela. Entiendo que soy responsable por todos los gastos incluso el servicio de ambulancia. Sí ☐ No ☐

FIRMA _____ FECHA _____

INFORMACION DE SALUD CORRIENTE

1. ¿Hay una condición de salud que necesita estar al atención de la escuela? Sí ☐ No ☐ Si es sí, favor de explicar: _____

2. ¿Son las actividades física limitadas? Sí ☐ No ☐ De acuerdo con el Código de Educación de California una nota escrita del doctor se tiene que someter cada año si las actividades física son limitadas.

3. El Código de Educación de California requiere que el padre/guardián informe a la escuela de medicina que el estudiante toma con regularidad, el dosis presente, y el nombre del doctor:

Medicina _____ Doctor _____

Razón por tomar la medicina _____

4. Nombre de la Compania de Aseguranza _____
Medi-cal Sí ☐ No ☐

5. Lenguaje en casa de los padres _____

*Formas requeridos están disponibles en la oficina de la enfermera. Si usted desea una conferencia, favor de contactar la enfermera en la escuela de su niño, al 752-4213. (Es la responsabilidad de los padres mantener esta información corriente.)

La Escuela Primaria de Tipton somete reclamos al medical por revisos basicos y servicios dados a todos los estudiantes. Ingresos recibidos ayudan a proveer servicios de salud adicional para todos los estudiantes del Distrito. **A los padres no se les pedira pagar por ningun servicio basico de salud escolar.** Yo consiento el cobro al portador de medical/aseguranza por los servicios y revisos basicos de salud provisto para mi hijo/a y por el intercambio de informacion de cobro con la compania de cobros del Distrito escolar.

Firma Padre/guradian Legal _____ Fecha _____

TIPTON ELEMENTARY SCHOOL DISTRICT – PARENT SIGNATURE Form
2019-2020 SCHOOL YEAR

PLEASE RETURN THIS FORM TO YOUR CHILD'S SCHOOL

Dear Parent/Guardian: Listed are the four acknowledgements that require your signature:

- A. Parent's Rights and Student Handbook**
- B. Internet Use, Student User Agreement and Parent Authorization.**
- C. Parent/Guardian Agreement that allows publishing student work and/or accomplishments on the Tipton Elementary School District web site.**
- D. Photo Release Form**

Please note that acknowledgement B requires your student's signature. Please read carefully, sign and return this form to your child's school. If you have any questions please contact the school at 752-4213. Please complete the following information:

E. Email – please provide your email if you would like to receive updates my email.

Student's Name: _____
Last Name First Name Middle Name

Student's Date of Birth _____ **Grade** _____

A. Tipton Elementary Parent's Rights and Student Handbook Receipt Form

I have received the Parent's Rights and Student Handbook for the **2019-2020** School Year.

The Parents Right's contains legal rights of parents and children.

The Student Handbook contains important student information that I will review and discuss with my child.

Parent/Guardian Signature _____ **Date** _____

B. STUDENT USER AGREEMENT AND PARENT AUTHOURIZATION

I understand that the school district will provide me access to the Internet for education purposes only. This access is a privilege, not a right. I understand the consequences for failing to adhere to the District's regulations regarding internet use. I have read, understand and will abide by the rules provided in the student handbook.

Student Signature _____ **Date** _____

PARENT AUTHORIZATION: I request that my child be given access to the Internet educational purposes and in accordance with the District's rules and regulations. I have reviewed the above regulations with my student. I understand the consequences if the provisions of this agreement are violated and shall not hold the District liable for any damages. I understand that this document will serve as permission for my child while enrolled at Tipton Elementary School. I may contact the school at anytime and revoke this permission.

Parent/Guardian Signature _____ **Date** _____

C. Parent/Guardian agreement that allows publishing student work and/or accomplishments on the Tipton Elementary District Web Site <http://www.tiptonschool.org/>

At Tipton Elementary School District, we are very proud of the accomplishments of our students. Our web site is a wonderful tool that helps us share these accomplishments with communities outside of the Tipton area. We would like permission to publish your child's work and descriptions of his/her accomplishments. Because our Web site is accessible by anyone in the world, this permission will allow your child to share their work with others and give them recognition outside of their school community. You reserve the right to revoke this permission at any time. Your initials below and signature control the amount of information use on our web site.

Please initial the option(s) that you wish to approve.

____ Original work or descriptions of accomplishments

____ Use last name with work

____ Use first name with work

____ Use individual photograph

Parent Signature _____ **Date** _____

D. Photo Release Form

Granting consent to Tipton Elementary School District to identify a picture of my child or ward, by full name and/or the school he or she attends, in any school sponsored material, publication, videotape, or website. This consent is valid for the current school year for a child or ward enrolled in Tipton Elementary School District. I may revoke consent at any time by notifying the Principal.

I give consent _____ **I do not give consent** _____ **Date** _____

E. Email (NEW)

If you would like to receive notes and updates by email please provide your email address below.

Email Address

TIPTON ELEMENTARY SCHOOL DISTRICT – PARENT SIGNATURE FORM

2019-2020 SCHOOL YEAR

POR FAVOR DEVUELVA ESTE FORMA A LA ESCUELA DE SU NIÑO

Estimado padre/guarda: Mencionados son los cuatro reconocimientos que requieren su firma:

- A. Las derechas del padre y manual de estudiante
- B. Uso del Internet, acuerdo de usuario del estudiante y autorización del padre.
- C. Acuerdo del padre/del guarda que permite el publicar del trabajo y/o de realizaciones del estudiante en el Web site elemental del distrito escolar de Tipton.
- D. Forma del lanzamiento de la foto

Observe por favor que el reconocimiento B requiere la firma de su estudiante. Lea por favor, firme y envíe este impreso a la escuela de su niño. Si usted tiene pregunta sobre esta forma contacte con la escuela en 752-4213. Termine por favor la información siguiente:

E. Email

Nombre del Estudiante: _____

Apellido	Nombre	Inicial
Fecha de Nacimiento del Estudiante	Grado	

A. Las derechas del padre elemental de Tipton y forma del recibo del manual de estudiante.

He recibido las derechas del padre y el manual de estudiante por el año escolar 2019-2020. Los derechos de los padres contiene el derecho legal de padres y de niños. El manual de estudiante contiene la información importante del estudiante que yo voy a repasaré y discutiré con mi niño.

Firma del Padre/Guardian

Fecha

B. ACUERDO DE USUARIO DEL ESTUDIANTE Y PADRE AUTHORIZATION Entiendo que el distrito escolar me proporcionará el acceso al Internet para los propósitos de la educación solamente. Este acceso es un privilegio, no un derecho. Entiendo las consecuencias de no seguir las regulaciones del distrito con respecto a uso del Internet. He leído, entiendo y seguiré las reglas proporcionadas en el manual de estudiante.

Firma del Estudiante

Fecha

AUTORIZACIÓN DEL PADRE: Pido que le den mi niño el acceso a los propósitos educativos del Internet y de acuerdo con las reglas y las regulaciones del distrito. He repasado las regulaciones antedichas con mi estudiante. Entiendo las consecuencias si las provisiones de este acuerdo se violan y no sostienen el distrito obligado para ningunos daños. Entiendo que este documento servirá como permiso para mi niño mientras que está alistado en la escuela primaria de Tipton. Puedo entrar en contacto con la escuela en cualquier momento y revocar este permiso.

Firma Del Padre/Guardian

Fecha

C. Acuerdo del padre/del guarda que permite el publicar del trabajo y/o de realizaciones del estudiante en el Web site elemental <http://www.tiptonschool.org/> del distrito de Tipton

En el distrito escolar elemental de Tipton, somos muy orgullosos de las realizaciones de nuestros estudiantes. Nuestro Web site es una herramienta maravillosa que nos ayuda a compartir estas realizaciones con las comunidades fuera del área de Tipton. Quisiéramos el permiso para publicar el trabajo y las descripciones de su niño. Nuestro Web site es accesible por cualquier persona en el mundo, este permiso permitirá que su niño comparta su trabajo con otros y les dé el reconocimiento fuera de su comunidad de la escuela. Usted se reserva el derecho de revocar este permiso en cualquier momento.

Por Favor ponga su inicial en la(s) opción(es) que usted quiera aprobar.

_____ Trabajo original y descripciones de logros	_____ Usar el primer nombre con su trabajo
_____ Usar el apellido con su trabajo	_____ Use fotografía individual

Firma del Padre/Guardian

Fecha

D. Forma del lanzamiento de la foto

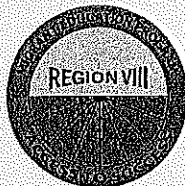
Yo Concedo al distrito escolar elemental de Tipton para identificar a mi niño, en cualquier material, publicación, videocinta, o Web site patrocinada por the escuela. Este consentimiento es válido por el año escolar. Puedo revocar consentimiento en cualquier momento notificando el principal.

Doy el consent _____ Que no doy el consent _____ Fecha _____

E. Email

Si desea recibir notas y actualizaciones por correo electrónico por favor proporcione su dirección de correo electrónico.

Dirección De Correo Electrónico



Tipton School District REFERRAL QUESTIONNAIRE

Migrant Education is a national program that provides services to migratory families with children and youth, under the age of 22, to ensure that migratory students reach challenging academic standards and graduate with a high school diploma.

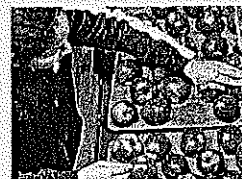
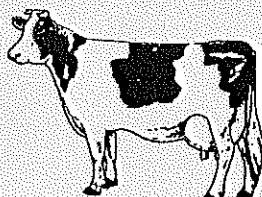
1. In the last 3 years, have you or a member of your family moved (or made a trip) **and** engaged in agricultural or fishing work?

Yes ☐

No ☐

Unsure ☐

Some examples of agricultural and fishing work:



2. In the last 3 years, has your child(ren) moved (or made a trip) with you or a family member who worked in agriculture or in fishing work?

Yes ☐

No ☐

Unsure ☐

Parent/Guardian: _____ Date: _____

Current Address: _____ City: _____

Phone #: _____ Alternate Phone #: _____

Best time to call: _____

Child(ren) First and Last Name	
1. _____	4. _____
2. _____	5. _____
3. _____	6. _____

A school representative of the Migrant Education Program may contact you to follow up with this questionnaire.

****** Please forward questionnaire to the School MEP Student Recruiter ******

Tipton School District

CUESTIONARIO DE REFERENCIA

El Programa de Educación Migrante es un programa nacional que brinda servicios a familias migrantes con niños y jóvenes, menores de 22 años, para asistir a los estudiantes migrantes que logren metas académicas y obtengan su diploma de la secundaria/preparatoria.

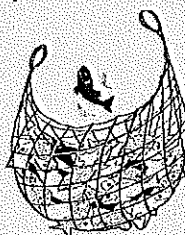
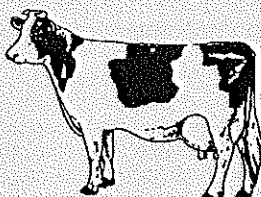
1. En los últimos 3 años, ¿usted o algún miembro de su familia se mudó (o hizo un viaje) y trabajó en la agricultura o pesca?

Sí ☐

No ☐

Indeciso ☐

Algunos ejemplos de trabajo en agricultura y pesca:



2. En los últimos 3 años, ¿el (los) niño (s) se mudaron (o hizo un viaje) con usted o un miembro de su familia que trabajó en la agricultura o pesca?

Sí ☐

No ☐

Indeciso ☐

Padre/Madre/Guardián: _____ Fecha: _____

Domicilio Actual: _____ Ciudad: _____

de teléfono: _____ # de teléfono alternativo: _____

Mejor hora para llamar: _____

Niño(s)	
Nombre y Apellido	
1.	4.
2.	5.
3.	6.

Usted puede ser contactado por un representante de la escuela con el Programa de Educación Migrante para darle seguimiento a este cuestionario.

**** Please forward questionnaire to the School MEP Student Recruiter ****

Save the Children

Early Steps to School Success

Early Steps to School Success is a home visiting program that helps families with early child development, making home-school connections and parent-child groups. We have 5 different locations throughout Tulare County and we are part of Save the Children and Tulare First 5.

Primeros Pasos al Éxito Escolar es un programa que ase visitas a casa donde ayudan con el desarrollo infantil, concesiones a la escuela, y juntas de padres-hijos. Tenemos 5 localidades en el condado de Tulare y somos parte de Save the Children y Tulare First 5.

Please fill the following form out and return with enrollment form.

Favor de llenar la forma y devolver.

- **Do you have a child 0-5 years of age? Tiene usted un niño/niña en casa de 0-5 anos de edad?** **Yes/Si** **No/No**

Name/nombre _____ age/edad _____

Name/nombre _____ age/edad _____

- **Are you pregneant? Esta usted embarazada?**

Yes/Si

No/No

Family information/Información de familia

Name/

Phone Number/

Nombre _____

Numero de teléfono _____

Tipton Elementary Activities Code 2019-2020

The Student is expected to cooperate in all matters relating to school rules and procedures. The rules and procedures are established for the smooth operations of the school and to minimize conflicts and misunderstandings.

Students may be removed from extracurricular activities such as athletics, assemblies, dances, academic competitions, extended field trips (beyond school day), graduation, or any other school-related function which is not directly related to a course requirement.

Failure to comply with any one of the following may result in this removal and loss of activity:

- ☐ Grade Point Average (GPA) under 2.0
- ☐ Attending school less than 85% of the time
- ☐ Late arrival to school (excused or not) and/or late to class after recess breaks exceeding 20% of the time
- ☐ Accumulated detention time or discipline referrals (including gum, candy or dress code violations)
- ☐ Failure to pay outstanding school debts

PARENT ACKNOWLEDGMENT

I have read and shared the Tipton Elementary School Handbook with my son/daughter. We understand that the rules and procedures are established for the smooth operation of the school and to minimize conflicts and misunderstandings.

We are fully aware of what is expected in the Activities Code and of necessary requirements for participation in extra-curricular activities.

Student's Name _____

Parent Signature _____

Student Signature _____

Grade _____ Homeroom Teacher _____

