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Sample A

*Letter to Households in Schools/Districts Participating in*  
**Community Eligibility Provision**

***TIPTON ELEMENTARY SCHOOL DISTRICT***

Dear Parent or Guardian:

We are pleased to inform you that ***TIPTON ELEMENTARY SCHOOL DISTRICT*** will be implementing a new option available to schools participating in the National School Lunch and School Breakfast Programs called the Community Eligibility Provision for ***2025-2026*** School Year.

**What does this mean for you and your children attending the school(s) identified above?**

Great news for you and your students! All enrolled students of

***TIPTON ELEMENTARY SCHOOL DISTRICT***

are eligible to receive a healthy breakfast and lunch at school at **no charge** to your household each day of the ***2025-2026*** school year. No further action is required of you. Your child (ren) will be able to participate in these meal programs without having to pay a fee or submit an application.

If we can be of any further assistance, please contact us at ***559-752-4213 ext. 1712***

Sincerely,

Food Service Department

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Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotope, American Sign Language, etc.) should contact the state or local agency that administers the program or contact USDA through the Telecommunications Relay Service at 711 (voice and TTY). Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form (AD-3027), found online at [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html) and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW, Mail Stop 9410  
Washington, D.C. 20250-9410
- (2) Fax: 202-690-7442
- (3) E-mail: [program.intake@usda.gov](mailto:program.intake@usda.gov)

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